



Procurement Services

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Changes to Procurement Code

- Reduced the Article 5 procurement process for the formal advertisement selection method
- Standardized Article 5 procurement processes for all County departments
- Added Small Business Enterprise Program



Reduced the Article 5 Procurement Process

Shortened the advertisement time

- Minimum of 21 calendar days prior to the Statement of Qualifications due date
- Procuring agency has option of 30 calendar days



Standardized the Article 5 Procurement Process

- Combined Letter of Interest & Technical Proposal into Statement of Qualifications (SOQ)
- Template for SOQ format is established



Standardized the Article 5 Procurement Process

- One step method – selection from SOQ
- Two step method – SOQ submittal and interviews
- SOQ page limit at discretion of procuring agency



Small Business

Enterprise Program (SBE)

- Replaced the Minority and Women Owned Business Enterprise (MWBE)
- Small businesses employ fewer than 100 full-time employees or gross annual receipts of less than four million dollars per fiscal year (ARS 41-1001)



Small Business Enterprise Program (SBE)

- Applies to all County procurements for commodities, services, and construction for procurements less than \$50,000
- Current contracts will be completed with their MWBE goals



Implementation of SBE Program

- Future advertisements will state:

“It is Maricopa County’s policy to endeavor to ensure in every way possible that small business participation firms shall have the opportunity to provide professional services, materials, and contractual services to the County in a nondiscriminatory manner.”



Register Selection

- Consultant Register used by all County Departments
- Consultant contracts for professional services up to \$500,000 or architectural services up to \$250,000
- County Engineer is authorized to award contracts up to \$250,000 without Board action



Direct Selection

- Authorized not to exceed \$100,000
- For design work in the Design-Bid-Build projects
- Contract authority is delegated to the County Department Directors



Maximum Consultant Contracts Dollar Values

\$100,000	Direct Selection
\$250,000	County Engineer Authority
\$250,000	Register Selection/Architects
\$500,000	Register Selection/All Others
\$500,000+	Formal Advertisement



Procurement On-Line References

Maricopa County Procurement Code

<http://www.maricopa.gov/Materials/PCode/policies.asp>

Article 5 Procedures Manual

<http://www.mcdot.maricopa.gov/procurement/manual/Art5ProcManual.pdf>

Small Business Enterprise

http://www.mcdot.maricopa.gov/procurement/mwbe/SBE_Program_Submitted_Final.pdf



Procurement Websites

Regional Development Services Agency
(Facilities, Flood Control, Transportation)

<http://www.mcdot.maricopa.gov/procurement/home.htm>

Parks & Recreation

<http://www.maricopa.gov/parks/default.aspx>



On-Line Consultant Registration

- Receive copies of Public Notices of consultant projects directly from County departments
- Be considered for Register Selections
- Register on-line and update anytime
http://www.mcdot.maricopa.gov/procurement/article5/RSIA5_apphome.asp





Procurement Services **Questions**

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