

**ADDENDUM TO COMMERCIAL PURPOSE  
Public Record Request  
(Pricing Computation Worksheet)**

The specific information which will be utilized from the record(s) requested on \_\_\_\_\_, is:  
(Date of Commercial Request)

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Which will be used for:

1. Sale or resale to \_\_\_\_\_ (identify market) for  
\$ \_\_\_\_\_ (price).

2. Producing a document, information or other material containing all or a part of the information in the public record: (describe document or material and price):

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3. Solicitation to: \_\_\_\_\_ (identify market) for (what)  
\_\_\_\_\_ at \$ \_\_\_\_\_ (price).

4. Soliciting a business or commercial relationship. Describe and give price or value:

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5. Other purpose: describe and give price or value:

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I agree to pay an amount not to exceed \$\_\_\_\_\_. If my request exceeds this amount, please notify me before copying the requested records.

I agree to pay the deposit of \$\_\_\_\_\_ for these records and shall pay the remaining balance of \$\_\_\_\_\_ prior to receiving the requested record(s).

I certify that the information provided is true and accurate.

\_\_\_\_\_  
Requester Name

\_\_\_\_\_  
Date

I accept receipt of the public record(s) as delivered.

\_\_\_\_\_  
Requester Signature

\_\_\_\_\_  
Date