



# Flood Control District

## of Maricopa County

**Date: September 9, 2015**

### **PLAN REVIEW APPLICATION CHECKLIST FOR A RIGHT-OF-WAY PERMIT WITH THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY**

The Flood Control District of Maricopa County (District) issues Right-of-Way (ROW) permits for work within or access over District's real property.

If you have any questions you can contact one of the District's Right-Of-Way Permit Specialists, Angie Hardesty [alh@mail.maricopa.gov](mailto:alh@mail.maricopa.gov) for projects west of Central Avenue in Phoenix at (602) 506-5476, or Shelby Brown [sjb@mail.maricopa.gov](mailto:sjb@mail.maricopa.gov) for projects east of Central Avenue in Phoenix at (602) 506-4583.

The District requests that the following items be provided along with the plan review application:

1. An electronic copy in PDF format of the construction plans and drainage report for the project can be sent to the appropriate Right-of-Way Permit Specialists.
2. If applicable, other reports such as geotechnical and structural calculations should also be provided in PDF format.
3. Application fee of \$250.00

In order to help in preparing a complete application and plans the following checklist is provided.

- Add the [District's Standard Construction Notes](#) to the plans.
- [District Design Standards](#)
- Indicate District rights-of-way, City limits, and County limits. Also include existing easement information and its recording number. If no easement exists, indicate the proposed location.
- Show the location of District structures (dams, levees, drainage channels, pipes, culverts, access roads, etc.)
- All existing utilities within the District rights-of-way shall be located and shown dashed with the size, construction materials, type of utility line, location, and depth below grade.
- Underground improvements (i.e. utilities, etc.) will need both plan and profile views.
- Include a Blue Stake sticker
- The Section, Township and Range must be shown on plans(s).
- Indicate the street names on plan(s), including distance to nearest intersection.
- Provide survey ties for project from known section corner, quarter section corner, or other permanent survey marker. Reference points must be on the Arizona Coordinate System, Central Zone and horizontal datum of 1983-92. The corresponding elevation must be provided in both 1929 NGVD and 1988 NAVD. All plans must clearly state the vertical datum used for the project.

- The plans must include all improvements and changes to District real property and include sufficient details for contractor to construct the improvement and for the inspectors to verify that the improvements were constructed in accordance with the plans.
- Where applicable, identify the location of proposed new facilities, easements, use areas, etc., by reference to the District stationing numbers and offsets. The structure station locations are generally identified in the field with station markers at 500 foot intervals and are identified on the District's as-built plans.
- For information regarding Storm Water Quality Standards for runoff into District facilities, please call the District's Water Quality Branch at 602-506-4663.
- Plans and reports need to be signed and sealed in accordance with the requirements of the Arizona State Board of Technical Registration.