



Flood Control District

of Maricopa County

Date: September 4, 2015

PRE-APPLICATION CHECKLIST FOR A RIGHT-OF-WAY PERMIT WITH THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY

The Flood Control District of Maricopa County (District) issues Right-of-Way (ROW) permits for work within or access over District's real property.

A pre-application meeting is highly recommended so the District can discuss with the applicant design requirements and other issues that apply to the proposed project. The Pre-Application meeting can be requested by calling on of the District's Right-Of-Way Permit Specialists, Angie Hardesty alh@mail.maricopa.gov for projects west of Central Avenue in Phoenix at (602) 506-5476, or Shelby Brown sjb@mail.maricopa.gov for projects east of Central Avenue in Phoenix at (602) 506-4583.

In order to have a successful meeting, the District requests that the following items be provided prior to the meeting:

1. A complete pre-application meeting form ([page 2](#) of this document).
2. A concept site plan that includes the following information:
 - Overall location map with major cross streets and/or Section, Township, and Range
 - Identify potentially impacted District real property,
 - A layout of proposed improvements.
3. A brief narrative describing the project.

Please provide the requested information in PDF format and submit to the Right-of-Way Permit Specialist or provide 6 hard copies of the information to the appropriate Right-of-Way Specialist.



Flood Control District

of Maricopa County

Date: February 9, 2016

THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY GENERAL NOTES

1. All Construction within Flood Control District (District) rights-of-way jurisdiction shall conform to the latest District Standards and Specifications as published on the District's web site.
2. Contractor must obtain necessary District Permit prior to commencement of construction within District right-of-way and maintain a copy of the permit on the project site at all times.
3. Notify the District's Permits Inspector at 602-525-7913 or if working at a District Dam call 602-506-4722 at least 48 hrs prior to any work being performed in the District's rights-of-way.
4. Contractor performing excavation operations is responsible for locating and protecting all underground utilities.
6. Any damage to District's structures, equipment, materials, vegetation, and/or property shall be replaced and/or repaired in-kind to the satisfaction of the District.
7. In the event the terms and conditions in the District's permit are not consistent with the District-approved plans, the District's permit will have priority.
8. In order to close the District's permit and release bonds, the work on the project site will have to be complete as determined by the District's inspector, certified as-built plans along with required quality assurance tests will have to be provided and accepted by the District, and all easements required by the project recorded.



RIGHT-OF-WAY PERMIT

Pre-application Information Sheet

Office use only

RIGHT-OF-WAY REQUEST NO.

Primary Contact: _____

Phone Number: _____

Company Name: _____

Cell Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail: _____

Owner's Name: _____

(Developer, Municipality, or Utility)

Owner's Contact Name: _____

Phone Number: _____ Cell Number: _____

E-Mail: _____

Project Name: _____

Project Address: _____

Cross Street: _____

Section: _____ Township: _____ Range: _____ 1/4 Section: _____

Assessor Parcel Number(s): _____

(If multiple APNs, include those in the Description)

District Structure: _____

Projected Construction Start: _____

Permanent Easement Required Yes No

TCE Needed Yes No

Description of impact to District ROW including access needs:

Contact Information:

WEST OF CENTRAL AVENUE

Angie Hardesty
ROW Permits Specialist
(602) 506-5476
alh@mail.maricopa.gov

EAST OF CENTRAL AVENUE

Shelby Brown
ROW Permits Specialist
(602) 506-4583
sjb@mail.maricopa.gov

**Right-of-way Permit
Pre-application Meeting
Checklist is available on
the District's Web site.**

Applicant understands they are requesting a pre-application meeting and they will provide the items listed on the plan checklist seven (7) days prior to the meeting

Applicant Signature: _____ Date: _____