

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
REGULAR MEETING
January 29, 2020**

FINAL MINUTES

MEMBER OR ALTERNATE

REPRESENTING

PRESENT

Jeanine Guy	Buckeye	
Roy Delgado	El Mirage	
Brannon Hampton	Goodyear	
James “Bud” Turner	Gila Bend	
Ricardo Vital	Guadalupe	
John Carnero	Tolleson	
Rui Pereira	Wickenburg	
Margaret Chittenden	Youngtown	
Marshall Hunt	District 2	Attended by phone
Kevin Medema	District 2	
Tony Gutowski	District 3	Attended by phone
Sharman Hickman	District 4	
David Galaviz	District 5	

ABSENT

Jacki Taylor	District 1
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MCHSD Staff PRESENT

Rachel Milne
Matt Utyro
Logan Peiman

Members of the Public PRESENT

See General Public Sign-in Sheet

PUBLIC HEARING

Assistant Director Rachel Milne introduced the public hearing on the County's 2020-21 Annual Action Plan. The Plan includes the County's Community Development Block Grant, HOME Investment Partnership, and Emergency Solutions Grant programs. Chairperson Rui Pereira opened the public hearing at approximately 6:32 PM. Two comments from the public were received and recorded for the Annual Action Plan. Chairperson Pereira closed the hearing.

1. CALL TO ORDER

Chair Rui Pereira called the meeting to order at 6:32 PM. Margaret Chittenden led the Members of CDAC and the public in the Pledge of Allegiance.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM

Matt Utyro took roll call. Thirteen (13) members were present. A quorum was established. One (1) alternate members attended the meeting as member of the public.

3. APPROVAL OF JANUARY 8, 2020 MINUTES

The members of CDAC reviewed the minutes. Roy Delgado motioned and Brannon Hampton seconded the motion to approve the January 8, 2020 CDAC meeting minutes with edits. CDAC unanimously approved the motion by voice vote.

4. YOUNGTOWN SIDEWALKS PHASE 1 AND 2 REQUEST

The Town of Youngtown presented their request to combine their two years of CDBG funding into a smaller Phase 1 project. The Town described the previous bid processes and the current plan to move the project forward. The Members of CDAC asked the Town about its schedule for completion. The Town explained that a budget and scope meeting with a contractor is scheduled, and the project should be 50% complete by April 30, 2020. Roy Delgado motioned and Jeanine Guy seconded the motion to approve Youngtown's request. CDAC unanimously approved the motion by voice vote.

5. PRESENTATIONS- FY2020-2021 CDBG FUNDING APPLICATIONS

- City of Buckeye: The City of Buckeye presented its application to CDAC. The application is for a senior center expansion and remodel. The City described the current condition of the senior center, and they explained the current and projected demand for meals. The members of CDAC asked questions regarding the type of meals, the construction budget, other possible funding sources.
- City of El Mirage: The City of El Mirage presented the its application to CDAC. The application was for a new waterline. The City described the goals of the program and current conditions of the waterline and the plan for project implementation. A map of the area was presented. The members of CDAC asked questions regarding the life span of water lines.

- GEM Housing Solutions: GEM Housing Solutions presented the its application to CDAC. The application is for the acquisition and rehabilitation of the H.M. Watson Homes in Buckeye. GEM Housing Solutions presented their plan to create 37 one-bedroom homes from the current duplex units. The members of CDAC asked questions regarding the location, rental rates, current occupancy, and selection process.
- City of Goodyear (Priority 1 of 2): The City of Goodyear presented the its application to CDAC. The application is for the installation of new streetlights. The City presented maps and pictures of the area. The members of CDAC asked questions regarding the neighborhood pathways and cost for each light.
- City of Goodyear (Priority 2 of 2): The City of Goodyear presented the its application to CDAC. The application was for the conversion of a baby pool into a splash pad. The City presented aerial pictures of the area, along with other views of the project. The members of CDAC asked questions regarding the possibility of other funding.
- The Town of Guadalupe: The Town of Guadalupe presented the its application to CDAC. The application was for repairs to their waste water system. The Town presented handouts with pictures and a phased plan for the overall project. The members of CDAC asked questions regarding the town’s contribution and the extent of the repairs.
- Newtown Community Development Corporation: Newtown presented the its application to CDAC. The application is for the acquisition and rehab of rental homes. Newtown intends to purchase 5 single-family homes and commit them to the community land trust. The members of CDAC asked a question regarding the home purchase process and the possibility of other funding.
- City of Tolleson: The City of Tolleson presented the its application to CDAC. The application is for the continuation and expansion of the Owner-Occupied Housing Rehabilitation and Repair program. The members of CDAC asked questions regarding current wait list and the Town’s ability to move forward with minimum funding.
- Town of Wickenburg: The Town of Wickenburg presented the its application to CDAC. The application is for the replacement of the Apache Street Waterline. The Town presented a map of the project and described the goals, budget, and implementation plan for the project. A member of CDAC commended the Town for completing comprehensive projects.

6. **SCORING DISCUSSION AND FEBRUARY 12, 2020 MEETING AGENDA**

Rachel Milne reviewed the scoring sheet and process with CDAC. The scoring sheet was developed and approved during previous CDAC meetings. The members of CDAC will score the application in five (5) categories. The MCHSD Staff will score

the application in three (3) categories. Locally elected members of CDAC Urban County communities will not score proposals submitted by their community.

Rachel described the next part of the review process. Scores are due to Rachel and Matt Utyro on February 11, 2020. On February 12, 2020, CDAC will review all the scores and develop their funding recommendations.

7. **CALL TO THE PUBLIC**

Chair Rui Pereira called to the public at 8:13 PM. No public comments were received.

8. **ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 8:13 PM.