

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
REGULAR MEETING
February 12, 2020**

DRAFT MINUTES

MEMBER OR ALTERNATE

REPRESENTING

PRESENT

Jeanine Guy	Buckeye	
Roy Delgado	El Mirage	
Brannon Hampton	Goodyear	Attended by phone
James “Bud” Turner	Gila Bend	
Ricardo Vital	Guadalupe	Attended by phone
John Carnero	Tolleson	
Rui Pereira	Wickenburg	
Margaret Chittenden	Youngtown	
Jacki Taylor	District 1	Attended by phone
Kevin Medema	District 2	
Tony Gutowski	District 3	
Sharman Hickman	District 4	
David Galaviz	District 5	

ABSENT

Marshal Hunt	District 2
--------------	------------

MCHSD Staff PRESENT

Rachel Milne
Matt Utyro
Logan Peiman

Members of the Public PRESENT

Andrea Marquez, Buckeye
Anita Norton, El Mirage
Jeff Kualaga, Guadalupe
Susan Hout, Youngtown
Kathy Valenzuela, Gila Bend
Noel Schaus, Tolleson
Christina Panaitescu, Goodyear

1. CALL TO ORDER

Chairman Rui Pereira called the meeting to order at 6:30 PM.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM

Matt Utyro took roll call. Thirteen (13) members were present. A quorum was established. Two (2) alternate members attended the meeting as members of the public.

3. APPROVAL OF JANUARY 29, 2020 MINUTES

Roy Delgado motioned and Kevin Medema seconded the motion to approve the January 29, 2020 CDAC meeting minutes. CDAC unanimously approved the motion by voice vote.

4. FY 2020-2021 URBAN COUNTY FUNDING

The members of CDAC reviewed the points awarded to the nine applications. The ranks are as follows:

Rank	Applicant	Percent of Points
1	Guadalupe Waste Water	89.1
2	Wickenburg Water Line	88.0
3	Tolleson OOHR	85.1
4	Goodyear Streetlights	84.1
5	El Mirage Water Line	83.3
6	Newtown Affordable Rentals	75.8
7	Buckeye Senior Center	73.6
8	GEM Housing	69.7
9	Goodyear Splashpad	66.8

The members of CDAC discussed methods of awarding funding, including methods used during previous funding cycles. CDAC members expressed a desire to award funds through to the fifth ranked applicant. After discussion, CDAC developed three funding scenarios:

- 1) Funding at \$2,000,000: The top five applicants will be funded at the levels shown below. John Carnero motioned and Roy Delgado seconded the motion to approve 2020-21 CDBG Funding Scenario 1. The motion passed with all votes in favor.

Applicant	Funding Award
Guadalupe Waste Water	\$517,828
Wickenburg Water Line	\$534,721
Tolleson OOHR	\$192,251
Goodyear Streetlights	\$303,200
El Mirage Water Line	\$452,000

- 2) Funding over \$2,000,000 (windfall): MCHSD Staff will build from 2020-21 CDBG Funding Scenario 1 and funds projects up to the applicant's funding request in order of rank. Margaret Chittenden motioned and Roy Delgado

seconded the motion to approve 2020-21 CDBG Funding Scenario 2. The motion passed with all votes in favor.

- 3) Funding less than \$2,000,000: Maricopa County Staff will have the discretion to reduce funding of the top five applicants, in reverse order, to their minimum request and up to their full funding request until the CDBG funds are exhausted. Roy Delgado motioned and John Carnero seconded the motion to approve 2020-21 CDBG Funding Scenario 3. The motion passed with all votes in favor.

5. REVIEW OF 2020-21 CDBG FUNDING PROCESS

Rachel Milne invited the member of CDAC and the public to provide their concerns about 2020-21 CDBG funding process and their recommendations for improving the 2020-21 CDBG funding process. Rachel described previous CDAC suggestions for 2019-20, which included more robust budget, schedule, and outcomes.

Roy Delgado suggested an that Maricopa County Staff provide other funding resources for low-priority projects, such as parks and recreation. Margaret Chittenden and other members of CDAC agreed. Chairman Rui Pereira offered Arizona Community Foundation as a resource. Other resources, such as Tribal communities, were also discussed.

John Carnero asked Rachel Milne and Matt Utyro if the applicants are aware of the total funding amount. Mr. Carnero and other members of CDAC expressed concern over the size of some 2020-21 CDBG application requests. Matt Utyro stated that the Notice of Funding Availability define the available amount. Mr. Utyro also stated that the number is discussed at the CDBG Application Orientation. The Members of CDAC and Maricopa County Staff discussed ways of demonstrating historical funding information to the applicants. A final decision will be made at a later meeting.

Margaret Chittenden asked Matt Utyro if attendance at the CDBG Application Orientation was adequate. Matt Utyro described the typical attendance and suggested that it could be better. The Members of CDAC and Maricopa County Staff discussed having a mandatory meeting. A final decision will be made at a later meeting.

6. STAFF ANNOUNCEMENTS

Matt Utyro announced that the County is on pace to meet the 1.5 timeliness requirement within the next month.

7. CALL TO THE PUBLIC

Chairman Rui Pereira called to the public at 7:23 PM. During this time, Rachel Milne introduce Logan Peiman, MCLEAPS Intern from ASU, to the Members of CDAC.

The members of CDAC thanked each other and Maricopa County Staff for a cooperative and efficient selection process.

8. **ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 7:25 PM.