



**Policy Council Meeting**  
**Monday, February 25, 2019 – 5:30 pm to 7:30 pm**  
**15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210**

***“Healthy, Educated Children in Supportive Families”***

**Minutes**

**CALL TO ORDER**

Call to order by Chairperson, Frenchescia Stafford, at 5:33 PM.

**ROLL CALL**

Vice Chairperson, Melissa Carpenter, did roll call. 11 members were in attendance, quorum was established.

<b>POLICY COUNCIL</b>	<b>PRESENT</b>	<b>VOTING</b>
<b>EHS HOME BASE</b>		
Yanira Ibarra – Member		
Vacant – Alternate		
<b>EHS CCP WEST</b>		
Kesly Muniz – Member		
Karen Hernandez– Alternate		
<b>EHS CCP EAST</b>		
Heather Fontenot – Member		
Breana Windham – Member		
Enahoro Iboi – Alternate		
Vacant– Alternate		
<b>EHS CENTER BASE</b>		
Hilda Cota – Member		
Stephanie Van Schoelandt – Member		
Marel Lopez – Alternate		
Abril Anduaga – Alternate		
<b>HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED</b>		
Naeemah Muhammad – Member	X	X
Mirna Ocampo – Alternate		
<b>HS CHANDLER/GILBERT CENTER BASED</b>		
Sandra Walker – Member	X	X
Mayra Romo – Member	X	X
Maria Gutierrez – Member	X	X
Paola Raso – Alternate		
Ma. Isabel Munguia – Alternate		
Floricelda Rodriguez – Alternate		
<b>HS MESA CENTER BASED</b>		
Frenchescia Stafford – Member	X	X
Melissa Carpenter – Member	X	X
Aaron Strunk – Member		
Julia See-Teran – Member	X	X
Heather Danburgh – Member		
Dana King – Member		
Sandra Cruz Roa – Member		
Aide Ibarra – Alternate		
Heather Hernandez – Alternate		
Farzana Hadi – Alternate		
Alma Macias – Alternate		
Angelica Amador – Alternate		
Dulce Alvarez – Alternate		
Janette Galindo – Alternate		
<b>COMMUNITY REPRESENTATIVES</b>		
Anastasia Smith – Member	X	X
Richard Casto – Member	X	X
Susan Jacobs – Member	X	X

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Georgina Morineau – Member		
Sarah Agostinho – Member		
<b>BOARD OF SUPERVISORS</b>		
Cristina Arzaga-Williams - Liaison (non-voting)	X	
	<b>TOTAL</b>	<b>TOTAL</b>
<b>*10 NEEDED FOR QUORUM</b>	<b>11</b>	<b>10</b>

Additional persons present:

	<b>Attendee</b>	<b>Role</b>		<b>Attendee</b>	<b>Role</b>
1.	Chrisanda DeBois	Head Start Nurse	2.	Glenda Henman	Mental Health Associate
3.	Sheri Simmons	Program Analyst	4.	Michelle Jarosinski	ERSEA Coordinator
5.	Nancy Kessay	Family Services Manager	6.	Jen Gaulke	Community & Partnerships Manager

1. **DIRECTOR’S REPORT, Jen Gaulke, Community & Partnerships Manager**
  - a. Jen spoke about the Education Grant that will give us funding to increase the number of hours at Gilbert Boys and Girls Club.
  - b. MCHS received the Bright Spot Award. It will allow us to create a video about the benefits of the Head Start Program.
  - c. April is National Volunteer Month, a committee is working on a program to get families together to increase in-kind and also getting members from the community to volunteer in classrooms.
  
2. **PROGRAM SERVICES OVERVIEW**
  - a. **ERSEA, Michelle Jarosinski** – Michelle gave an overview of what ERSEA is. This is part of the annual mandated training to the Policy Council.
  - b. **Child Development and Education, Nancy Kessay** – Nancy told the Policy Council that Education Manager, Eric Bucher is no longer at MCHS. She also spoke about the termination of the lease with Against All Odds. The slots are going to be used at another toddler classroom, at Tutor Time #6066.

**ITEMS FOR DISCUSSION**

3. **CCP Continuation Application Presentation**  
Jen gave an overview of the CCP Continuation Application.
  
4. **Disabilities Waiver Request CCP**  
We are at 7% and we need to be at 10%.
  
5. **Base Grant Continuation Application Presentation**  
Jen gave an overview of the Base Grant Continuation Application.
  
6. **Policy Council Parent Representative Reports**  
No parent representative reports.
  
7. **Policy Council Community Partner Agency Reports**  
No community partner agency reports.
  
8. **Board of Supervisors Report, Cristina Arzaga-Williams**  
Cristina also talked about the Bright Spot Award and mentioned that MCHS received \$1,500 to use in making the video using the Head Start Playbook as a guide. She also spoke about terminating the contract with the Against All Odds location.
  
9. **Call to the Public**  
No members of the public answered.

**APPROVAL ITEMS**

- a. **December 17, 2018 Policy Council Minutes.** Naeemah Muhammad made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.
- b. **Monthly Financial Statements for December 2018 and January 2019.** Mayra Romo made the first motion. Richard Casto second motion. No opposes. Approved by all members.
- c. **Base Grant Continuation.** Melissa Carpenter made the first motion. Naeemah Muhammad second motion. No opposes. Approved by all members.
- d. **CCP Continuation.** Richard Casto made the first motion. Maria Gutierrez second motion. No opposes. Approved by all members.
- e. **Disabilities Waiver for CCP.** Susan Jacobs made the first motion. Maria Gutierrez second motion. No opposes. Approved by all members.
  
10. **ADJOURNMENT**

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Chairperson Frenchescia Stafford adjourned the meeting at 6:24 PM.

### NEXT MEETINGS

- **Policy Council Meeting**, Monday, March 25, 2019, 5:30-7:30 PM  
FUMC First United Methodist Church 15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210

*All parents are invited to attend all Policy Council meetings.*