RISK MANAGEMENT STRATEGIC BUSINESS PLAN

COUNTY MISSION

The mission of Maricopa County is to provide regional leadership and fiscally responsible, necessary public services so that residents can enjoy living in a healthy and safe community.

COUNTY VISION

Citizens serving citizens by working collaboratively, innovatively, efficiently, and effectively. We will be responsive to our customers while being fiscally prudent.

DEPARTMENT MISSION

The Mission of RISK MANAGEMENT is to provide safety and loss control programs, insurance, environmental and claims management services to the Board of Supervisors, Maricopa County departments, Districts, and Trust Members so they can reduce or eliminate loss.

DEPARTMENT VISION

The Risk Management Department will be recognized as a leader in public entity risk management practices throughout the State of Arizona and be relied upon for an unsurpassed commitment to excellence in countywide risk management philosophy, standards, processes and direction.

DEPARTMENT VALUE STATEMENT

Risk Management staff exemplifies and demonstrates: Integrity, Professionalism, Can-Do Attitude, Collaboration, Respect for Diversity, Responsiveness, Accountability, Commitment, Dedication, Excellence

DEPARTMENT ISSUES

Departments' failure to comply with safety and environmental rules and regulations adversely impacts the cost of risk. If this continues, the County risks a higher injury rate and increased liability from failure to comply with environmental rules and regulations that could result in citations from regulatory agencies or potential releases of chemicals or hazardous substances into the environment.

Increasing medical costs, increasing costs to administer claims and premiums for excess insurance and an aging workforce will have a client-based safety impact. This will likely lead to a higher volume of claims and more expensive claims that must be paid by the County and its citizens.

STRATEGIC GOALS

Goal: By 2018, the Cost of Risk will be 2.0% or less of County expenditures.

Associated County Goal:

Goal: The injury incident rate for FY2012 was 3.37. By 2018, the injury incident rate will be reduced to at least 3.35 based on industry standard calculation.

Associated County Goal:

CLAIMS MANAGEMENT PROGRAM STATEMENT

The purpose of the CLAIMS MANAGEMENT Program is to provide claims services to Maricopa County departments, districts, and Risk Trust members so they can reduce or manage the cost of claims and expenses.

AUTO LIABILITY ACTIVITY

ACTIVITY STATEMENT

The purpose of the AUTO LIABILITY Activity is to provide auto liability claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

AL SETTLEMENT NEGOTIATION SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

AL CONSULTATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

AL COVERAGE DECISIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

AL EXCESS NOTIFICATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

AL EXPENSE APPROVALS & PAYMENTS OVERSIGHT SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

AL FILE MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

AL INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

AL LITIGATION ACTION PLAN SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

AL MONETARY COLLECTIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

AL SUBSEQUENT REMEDIAL MEASURES SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of AL claims Closed in the Year **Result Name:** % of AL claims Closed in the Year

Result Explanation: % of AL claim closed in the Fiscal year

Calculation Description: Divide the number of AL claims closed in the fiscal year by the number of AL claims opened in the fiscal year and pending at the beginning of the fiscal

Result Denominator: Number of AL Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of AL Claims Closed
Output Name: Number of AL Claims Closed

Output Explanation: Number of AL Claims Closed in the Fiscal Year

Output Source: Riskmaster

Frequency: Annually

Aggregation Type: Sum **Lower Threshold:** None **Upper Threshold:** None

OUTPUT: Number of AL Claims Opened and Pending
Output Name: Number of AL Claims Opened and Pending

Output Explanation: # of AL claims open and pending in the fiscal

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of AL Claims Opened and Pending **Demand Name:** Number of AL Claims Opened and Pending

Demand Explanation: Number of AL Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year. **Demand Source:** Riskmaster

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

Efficiency: Expenditure per AL Claims Closed

Efficiency Name: Expenditure per AL Claims Closed

Efficiency Explanation: Expenditure per AL Claims Closed in the Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

AUTO PROPERTY DAMAGE ACTIVITY

ACTIVITY STATEMENT

The purpose of the AUTO PROPERTY DAMAGE Activity is to provide auto property damage claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

APD CONSULTATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

APD COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: **Service Mandated:** False

ServiceMandate:

APD EXPENSE APPROVALS & PAYMENTS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

APD FILE MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

APD INVESTIGATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

APD MONETARY COLLECTIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

APD SETTLEMENT NEGOTIATION SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of APD Claims Closed

Result Name: % of APD Claims Closed

Result Explanation: Number of APD Claims Closed

Calculation Description: Divide the number of APD claims closed in the year by the number of

APD claims opened in the Fiscal year and pending at the beginning of the Fiscal year

Result Denominator: Number of APD Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of APD Claims Closed
Output Name: Number of APD Claims Closed

Output Explanation: Number of APD Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of APD Claims Opened and Pending
Output Name: Number of APD Claims Opened and Pending

Output Explanation: Number of APD Claims Opened and Pending in the Fiscal Year.

Output Source: Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

DEMAND: Number of APD Claims Opened and Pending **Demand Name:** Number of APD Claims Opened and Pending

Demand Explanation: Number of APD Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year **Demand Source:** Riskmaster

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

Efficiency: Expenditure per APD claim closed

Efficiency Name: Expenditure per APD claim closed

Efficiency Explanation: The average Expenditure per claim closed in the Fiscal year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

GENERAL LIABILITY ACTIVITY

ACTIVITY STATEMENT

The purpose of the GENERAL LIABILITY Activity is to provide general liability claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

GL SETTLEMENT NEGOTIATION SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

GL CONSULTATIONS SERVICE

Service Description:

Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

GL COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

GL EXCESS NOTIFICATIONS SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

GL EXPENSE APPROVALS & PAYMENTS OVERSIGHT SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

GL FILE MANAGEMENT SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

GL INVESTIGATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

GL LITIGATION ACTION PLAN SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

GL MONETARY COLLECTIONS SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

GL SUBSEQUENT REMEDIAL MEASURES SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

GL TAKING MATTERS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of GL Claims Closed

Result Name: % of GL Claims Closed

Result Explanation: Number of Claims Closed in the Fiscal year

Calculation Description: Divide the number of the GL Claims Closed in the Fiscal year by the number of GL Claims Opened in the Fiscal year and Pending at the beginning of the Fiscal Year

Result Denominator: Number of GL Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

RESULT: Percent of County expenditures spent on Risk Management (Cost of Risk)

Result Name: Percent of County expenditures spent on Risk Management (Cost of Risk)

Result Explanation: Total Risk Management expenditures

Calculation Description: Divide Risk Management's expenditures at the end of the fiscal year

by the County's expenditures at the end of the fiscal year.

Result Denominator: Total County expenditures

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None Associated County Goal:

OUTPUT: Number of GL Claims Closed

Output Name: Number of GL Claims Closed

Output Explanation: Number of GL Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of GL Claims Opened and Pending
Output Name: Number of GL Claims Opened and Pending

Output Explanation: Number of GL Claims Opened in the Fiscal year and Pending at the

beginning of the Fiscal Year

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Total County expenditures

Output Name: Total County expenditures

Output Explanation: Total County expenditures

Output Source: CAFR
Frequency: Annually
Aggregation Type: Avg
Lower Threshold: None
Upper Threshold: None

DEMAND: Number of GL Claims Opened and Pending

Demand Name: Number of GL Claims Opened and Pending

Demand Explanation: Number of GL Claims Opened in the Fiscal year and Pending at the

beginning of the Fiscal year

Demand Source: Riskmaster

Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

Efficiency: Expenditure Per Claim Closed

Efficiency Name: Expenditure Per Claim Closed

Efficiency Explanation: Expenditure Per Claim Closed in the Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

MEDICAL MALPRACTICE ACTIVITY

ACTIVITY STATEMENT

The purpose of the MEDICAL MALPRACTICE Activity is to provide medical malpractice claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

MM SETTLEMENT NEGOTIATION SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

MM CONSULTATIONS SERVICE

Service Description:

Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

MM COVERAGE DECISIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

MM EXCESS NOTIFICATIONS SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

MM EXPENSE APPROVALS & PAYMENTS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: Following

Service Mandated: False

ServiceMandate:

MM FILE MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

MM INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

MM LITIGATION ACTION PLAN SERVICE

Service Description: Service Customer: Service Comment:

Service Mandated: False

ServiceMandate:

MM MONETARY COLLECTIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

MM SUBSEQUENT REMEDIAL MEASURES SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of MM Claims Closed

Result Name: % of MM Claims Closed

Result Explanation: Number of MM Claims Closed in the Fiscal Year

Calculation Description: Divide the Number of MM Claims Closed in the Fiscal Year by the Number of MM Claims Opened in the Fiscal Year and Pending at the Beginning of the Fiscal

Year

Result Denominator: Number of Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of Claims Closed

Output Name: Number of Claims Closed

Output Explanation: Number of Claims Closed in the Fiscal Year.

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of Claims Opened and Pending
Output Name: Number of Claims Opened and Pending

Output Explanation: Number of Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of MM Claims Opened and Pending **Demand Name:** Number of MM Claims Opened and Pending

Demand Explanation: Number of MM Claims Opened in the Fiscal Year and Pending at the

beginning of the Fiscal Year.

Demand Source: Riskmaster

Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

Efficiency: Expenditure per MM Claim Closed

Efficiency Name: Expenditure per MM Claim Closed

Efficiency Explanation: Expenditure per MM Claim Closed in the Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

PROFESSIONAL LIABILITY ACTIVITY

ACTIVITY STATEMENT

The purpose of the PROFESSIONAL LIABILITY Activity is to provide professional liability claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

PL BAR COMPLAINTS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PL CONSULTATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PL INVESTIGATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PL LITIGATION ACT PLANS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

PL MERIT COMM COMPLAINTS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

PL REVIEW BOARD COMPLAINTS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of PL Claims Closed

Result Name: % of PL Claims Closed

Result Explanation: Number of PL Claims Closed in the Fiscal Year

Calculation Description: Divide the Number of PL Claims Closed in the Fiscal Year by the Number of PL Claims Opened in the Fiscal Year by the Number of Claims Pending at the

Beginning of the Fiscal Year

Result Denominator: Number of PL Claims Opened and Pending

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None Associated County Goal:

OUTPUT: Number of PL Claims Closed
Output Name: Number of PL Claims Closed

Output Explanation: Number of PL Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of PL Claims Opened and Pending
Output Name: Number of PL Claims Opened and Pending

Output Explanation: Number of PL Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year
Output Source: Riskmaster
Frequency: Annually
Aggregation Type: Sum

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of PL Claims Opened and Pending **Demand Name:** Number of PL Claims Opened and Pending

Demand Explanation: Number of PL Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year

Demand Source: Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

Efficiency: Expenditure per PL Claim Closed

Efficiency Name: Expenditure per PL Claim Closed

Efficiency Explanation: Expenditure per PL Claim Closed in the Fiscal Year

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

PROPERTY DAMAGE ACTIVITY

ACTIVITY STATEMENT

The purpose of the PROPERTY DAMAGE Activity is to provide property damage claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

PD SETTLEMENT NEGOTIATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PD CONSULTATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PD COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

PD EXCESS NOTIFICATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False
ServiceMandate:

PD EXPENSE APPROVALS & PAYMENT OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

PD FILE MANAGEMENT SERVICE

Service Description: Service Customer: **Service Comment:**

Service Mandated: False

ServiceMandate:

PD INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

PD MONETARY COLLECTIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of PD Claims Closed

Result Name: % of PD Claims Closed

Result Explanation: Number of PD Claims Closed in the Year

Calculation Description: Divide the Number of PD Claims Closed in the Year by the Number

of PD Claims Opened in the Year and Pending at the Beginning of the Year

Result Denominator: Number of PD Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of PD Claims Closed
Output Name: Number of PD Claims Closed

Output Explanation: Number of PD Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually

Aggregation Type: Sum **Lower Threshold:** None **Upper Threshold:** None

OUTPUT: Number of PD Claims Opened and Pending
Output Name: Number of PD Claims Opened and Pending

Output Explanation: Number of PD Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year

Output Source: Riskmaster

Fraguancy: Appually

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

DEMAND: Number of PD Claims Opened and Pending **Demand Name:** Number of PD Claims Opened and Pending

Demand Explanation: Number of PD Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year **Demand Source:** Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

Efficiency: Expenditure per PD Claim Closed

Efficiency Name: Expenditure per PD Claim Closed

Efficiency Explanation: Expenditure per PD Claim Closed in the Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

WORKERS' COMPENSATION ACTIVITY

ACTIVITY STATEMENT

The purpose of the WORKERS' COMPENSATION Activity is to provide workers' compensation claims oversight services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

WC SETTLEMENT NEGOTIATION SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False
ServiceMandate:

WC CONSULTATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC CONTRACT ADMINISTRATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

WC COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

WC EXCESS NOTIFICATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC EXPENSE APPROVALS & PAYMENT OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

Control Management

ServiceMandate:

WC FILE MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC LITIGATION ACTION PLAN SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC MONETARY COLLECTIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

WC SUBSEQUENT REMEDIAL MEASURES SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

RESULT: % of WC Claims Closed

Result Name: % of WC Claims Closed

Result Explanation: Number of WC Claims Closed in the Fiscal Year

Calculation Description: Divide the Number of WC Claims Closed in the Fiscal Year by the

Number of the WC Claims Opened in the Fiscal Year and Pending at the Beginning of the Fiscal

Year

Result Denominator: Number of WC Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of WC Claims Closed

Output Name: Number of WC Claims Closed

Output Explanation: Number of WC Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of WC Claims Opened and Pending
Output Name: Number of WC Claims Opened and Pending

Output Explanation: Number of WC Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year
Output Source: Riskmaster
Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None

Upper Threshold: None
DEMAND: Number of WC Claims Opened and Pending **Demand Name:** Number of WC Claims Opened and Pending

Demand Explanation: Number of WC Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal year **Demand Source:** Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

Efficiency: Expenditure per WC Claim Closed

Efficiency Name: Expenditure per WC Claim Closed

Efficiency Explanation: Expenditure per WC Claim Closed in the Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

ENVIRONMENTAL MANAGEMENT

PROGRAM STATEMENT

The purpose of the ENVIRONMENTAL MANAGEMENT Program is to provide environmental technical services to Maricopa County departments, districts, and trust members so they can minimize or eliminate liabilities.

ENVIRONMENTAL LIABILITY CLAIMS ACTIVITY ACTIVITY STATEMENT

The purpose of the ENVIRONMENTAL LIABILITY CLAIMS Activity is to provide environmental liability claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Environmental Mgr

EL SETTLEMENT NEGOTIATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL CONSULTATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL EXCESS NOTIFICATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL EXPENSE APPROVALS & PAYMENT OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EL FILE MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EL INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EL LITIGATION ACTION PLAN SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EL MONETARY RECOVERY SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL REGULATORY/LEGAL LIAISON SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EL REMEDIATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: Environmental Protection Act (EPA) Resource Conservation and Recovery

Act (RCRA) Subtitle D-40CFR257&258

RESULT: % of EL Claims Closed in the Fiscal Year Result Name: % of EL Claims Closed in the Fiscal Year

Result Explanation: Number of EL Claims Closed in the Fiscal Year

Calculation Description: Divide the number of GL Claims Closed in the year by the number of

GL claims Opened in the Year and Pending at the Beginning of the Fiscal Year

Result Denominator: Number of EL Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of EL Claims Closed
Output Name: Number of EL Claims Closed

Output Explanation: Number of EL Claims Closed in the Fiscal Year

Output Source: Riskmaster

Frequency: Annually

Aggregation Type: Sum **Lower Threshold:** None **Upper Threshold:** None

OUTPUT: Number of EL Claims Opened and Pending
Output Name: Number of EL Claims Opened and Pending

Output Explanation: Number of EL Claims Opened in the Fiscal Year and Pending at the

beginning of the Fiscal Year.

Output Source: Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

DEMAND: Number of EL Claims Opened and Pending **Demand Name:** Number of EL Claims Opened and Pending

Demand Explanation: Number of EL Claims Opened in the Fiscal Year and Pending at the

beginning of the Fiscal Year **Demand Source:** Riskmaster

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

Efficiency: Expenditure per EL Claim Closed

Efficiency Name: Expenditure per EL Claim Closed

Efficiency Explanation: Expenditure per EL Claim Closed in the Fiscal year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

ENVIRONMENTAL MANAGEMENT ACTIVITY

ACTIVITY STATEMENT

The purpose of the ENVIRONMENTAL MANAGEMENT Activity is to provide environmental management services to Maricopa County departments, districts and Risk Trust members so they can mitigate environmental liabilities.

ACTIVITY LEADER

Environmental Mgr

CONTRACT REVIEW & MANAGEMENT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False
ServiceMandate:

EMERGENCY RESPONSES SERVICE

Service Description: Service Customer: **Service Comment:**

Service Mandated: True

ServiceMandate: 29 CFR 1926.65, 29 CFR 1910.38, 29 CFR 1901.120

ENVIRONMENTAL CONSULTATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

ENVIRONMENTAL INSPECTIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

ENVIRONMENTAL TRAINING SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: Environmental Protection Agency-Training

PROPERTY SURVEYS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

REGULATORY/LEGAL LIAISON SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % Reduction/Increase in possible Environmental Liability exposures

Result Name: % Reduction/Increase in possible Environmental Liability exposures

Result Explanation: Difference in dollar value of current fiscal years possible Environmental

Liability exposures minus prior fiscal years possible Environmental Liability exposures

Calculation Description: The difference is dollar value of current fiscal years possible County liability exposures minus prior fiscal years possible County liability exposures divided by the dollar value of possible County liability exposures (Output/Demand - auto calculates)

Result Denominator: Dollar value of possible Environmental Liability

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Difference in value of Liability Exposures

Output Name: Difference in value of Liability Exposures

Output Explanation: Difference in dollar value of current fiscal years possible County Liability

Exposures minus prior fiscal years possible County Liability Exposures

Output Source: Environmental Manager

Frequency: Annually
Aggregation Type: Avg
Lower Threshold: None
Upper Threshold: None

OUTPUT: Dollar value of possible Environmental Liability

Output Name: Dollar value of possible Environmental Liability

Output Explanation: Dollar value of the Previous Fiscal years possible Environmental Liability

Exposures

Output Source: Environmental Manager

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Dollar Value of Environmental Liability Exposures

Demand Name: Dollar Value of Environmental Liability Exposures

Demand Explanation: Dollar value of previous Fiscal years possible Environmental Liability

Exposures

Demand Source: Environmental Manager

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

Efficiency: Expenditure per Environmental Exposure

Efficiency Name: Expenditure per Environmental Exposure

Efficiency Explanation: Expenditure per Environmental Exposure in this Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

ENVIRONMENTAL PROPERTY DAMAGE CLAIMS ACTIVITY

ACTIVITY STATEMENT

The purpose of the ENVIRONMENTAL PROPERTY DAMAGE CLAIMS Activity is to provide environmental property damage claims services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Environmental Mgr

EPD SETTLEMENT NEGOTIATION SERVICE

Service Description: Service Customer: **Service Comment:**

Service Mandated: False

ServiceMandate:

EPD CONSULTATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD COVERAGE DECISIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD EXCESS NOTIFICATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD EXPENSE APPROVALS & PAYMENT OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD INVESTIGATIONS SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD MONETARY RECOVERY SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

EPD REGULATORY/LEGAL LIAISON SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

EPD REMEDIATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: Environmental Protection Act (EPA) Resource Conservation and Recovery

Act (RCRA) Subtitle D-40CFR257&258

RESULT: % of EPD Claims Closed

Result Name: % of EPD Claims Closed

Result Explanation: Number of EPD claims closed in the Fiscal Year

Calculation Description: Divide the number of EPD Claims Closed in the Fiscal year by the number of EPD Claims Opened in the Fiscal year and Pending at the beginning of the Fiscal

Year

Result Denominator: Number of EPD Claims Opened and Pending

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of EPD Claims Closed

Output Name: Number of EPD Claims Closed

Output Explanation: Number of EPD Claims Closed in the Fiscal Year

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of EPD Claims Opened and Pending
Output Name: Number of EPD Claims Opened and Pending

Output Explanation: Number of EPD Claims Opened in the Fiscal Year and Pending at the

Beginning of the Fiscal Year Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of EPD Claims Opened and Pending **Demand Name:** Number of EPD Claims Opened and Pending

Demand Explanation: Number of EPD Claims Opened in the Fiscal Year and Pending at the

beginning of the Fiscal year.

Demand Source: Riskmaster

Frequency: Annually

Aggregation Type: Sum

Lower Threshold: None **Upper Threshold:** None

Efficiency: Expenditure per EPD Claim Closed

Efficiency Name: Expenditure per EPD Claim Closed

Efficiency Explanation: Expenditure per EPD Claim Closed in the Fiscal Year

Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

INSURANCE AND COVERAGES

PROGRAM STATEMENT

The purpose of the INSURANCE AND COVERAGES Program is to provide Administration of the Self-Insured Insurance Coverages Program to Maricopa County departments, districts, and Risk Trust members so they can protect assets through appropriate risk transfer, and risk retention.

INSURANCE AND COVERAGE ACTIVITY

ACTIVITY STATEMENT

The purpose of the INSURANCE AND COVERAGE Activity is to provide insurance and coverage services to Maricopa County departments, districts and Risk Trust members so they can protect their assets through appropriate risk transfer.

ACTIVITY LEADER

Insurance and Volunteer Program Mgr

CONTRACT INDEMNITY & INSURANCE REQUEST SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

DECLARATION OF TRUST SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

INSURANCE CERTIFICATINS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

INSURANCE POLICIES SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

VOLUNTEERS' PROGRAM SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of insurance policies purchased/renewed prior to effective date **Result Name:** % of insurance policies purchased/renewed prior to effective date

Result Explanation: Percent of insurance policies purchased/renewed prior to effective date in

the fiscal year

Calculation Description: Divide the number of insurance policies purchased/renewed prior to the effective date in the fiscal year by the number of insurance policies required/requested in the fiscal year

Result Denominator: Number of insurance policies purchased/renewed prior to the effective

date in the fiscal year
Frequency: Annually
Aggregation Type: Avg
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Number of insurance policies purchased/renewed **Output Name:** Number of insurance policies purchased/renewed

Output Explanation: Number of insurance policies purchased/renewed in the fiscal year

Output Source: Riskmaster Frequency: Annually

Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of insurance policies purchased/renewed prior to the effective date in the

fiscal year

Output Name: Number of insurance policies purchased/renewed prior to the effective date in

the fiscal year

Output Explanation: Number of volunteer programs reviewed

Output Source: Riskmaster Frequency: Annually Aggregation Type: Avg Lower Threshold: None Upper Threshold: None

DEMAND: Number of insurance policies required/requested **Demand Name:** Number of insurance policies required/requested

Demand Explanation: Number of insurance policies required/requested for the fiscal year

Demand Source: Database Frequency: Annually Aggregation Type: Avg Lower Threshold: None Upper Threshold: None Efficiency: Cost of insurance policies purchased/renewed

Efficiency Name: Cost of insurance policies purchased/renewed

Efficiency Explanation: Average cost per insurance policy purchased/renewed in the fiscal year

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

UNEMPLOYMENT ACTIVITY

ACTIVITY STATEMENT

The purpose of the UNEMPLOYMENT Activity is to provide unemployment claims oversight services to Maricopa County departments, districts and Risk Trust members so they can reduce or manage the cost of claims and expenses.

ACTIVITY LEADER

Dep. Director

UN CONSULTATIONS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

UN CONTRACT ADMINISTRATION SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

UN COVERAGE DECISIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

UN EXPENSE APPROVALS & PAYMENTS OVERSIGHT SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

UN FILE MANAGEMENT OVERSIGHT SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

UN INVESTIGATIONS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

UN LITIGATION ACT PLANS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

UN MONETARY COLLECTIONS OVERSIGHT SERVICE

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

RESULT: % of Liability Avoided or Suspended
Result Name: % of Liability Avoided or Suspended

Result Explanation: Total Liability Avoided or Suspended

Calculation Description: Total Liability Avoided or Suspended divided by Total Potential

Liability

Result Denominator: Total Potential Liability

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: Total Liability Avoided or Suspended
Output Name: Total Liability Avoided or Suspended

Output Explanation: The amount of UN Liability Avoided or Suspended

Output Source: TALX Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Total Potential Liability
Output Name: Total Potential Liability
Output Explanation: Total Potential Liability

Output Source: TALX
Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
OUTPUT: Total UN Claims

Output Name: Total UN Claims

Output Explanation: Total UN Claims

Output Source: TALX Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of UN Claims

Demand Name: Number of UN Claims

Demand Explanation: Number of UN Claims filled in the Fiscal Year

Demand Source: TALX
Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Efficiency: Cost Per UN Claim

Efficiency Name: Cost Per UN Claim

Efficiency Explanation: Cost per UN Claim

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

SAFETY MANAGEMENT PROGRAM STATEMENT

The purpose of the SAFETY MANAGEMENT Program is to provide innovatively developed safety programs to assist in meeting strategic goals of risk mitigation, loss reduction and compliance utilizing a variety of proven safety strategies reducing negative outcomes and increasing productivity to Maricopa County departments, districts and Risk Trust members so they can mitigate exposures and minimize preventable injuries/accidents.

SAFETY MANAGEMENT ACTIVITY

ACTIVITY STATEMENT

The purpose of the SAFETY MANAGEMENT Activity is to provide assistance in innovatively developing safety programs to the Maricopa County departments, districts and Risk Trust members so they can mitigate risk, exposures, reduce loss and negative outcomes and increase productivity thus minimizing preventable injuries/accidents.

ACTIVITY LEADER

Safety Manager

ACCIDENT INVESTIGATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 29 CFR 1926.20(b)(1)

CDL EXAMINATIONS/EVALUATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 49 CFR Part 383, 391 DOT VEHICLE INSPECTIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 49 CFR Part 396, 29 CFR 20(b)(3) **OSHA COMPLIANCE INSPECTIONS SERVICE**

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 29 CFR 1926.20(b)(2) **REPORTS AND RECORDS SERVICE**

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 29 CFR 1904 **SAFETY AUDITING SERVICE**

Service Description:
Service Customer:
Service Comment:
Service Mandated: False

ServiceMandate:

SAFETY CONSULTATIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 29 CFR 1926.20(b)(2), CFR 1910.155(c)(27) **SAFETY CONTRACTS ADMINISTRATON SERVICE**

Service Description: Service Customer: Service Comment: Service Mandated: False

ServiceMandate:

SAFETY INSPECTIONS SERVICE

Service Description: Service Customer: Service Comment: **Service Mandated:** True

ServiceMandate: 29 CFR 1926.20(b)(2), CFR 1910.155(c)(27)

SAFETY TRAINING SESSIONS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 29 CFR 1926.21(b)(2), 29 CFR 1926.21(b)(3), 29 CFR 1926.21(b)(4), 29

CFR1926.21(b)(5), 29 CFR 1926.21(b)(6)(i), 29 CFR 1910.9(b), 1910.178(1)(4)

VEHICLE/OPERATOR PERMITS SERVICE

Service Description: Service Customer: Service Comment: Service Mandated: True

ServiceMandate: 1926.20(b)(4), CFR 1910.178(l)(1)(i), CFR 1910(l)(1)(ii), CFR 1910.178

(i)(6)

RESULT: % of County employees not Injured Result Name: % of County employees not Injured

Result Explanation: Number of County Employee not Injured

Calculation Description: Number of County Employee's not Injured divided by the Number of

County Employee's

Result Denominator: Number of County Employees

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

RESULT: Percent Reduction/Increase of County Injury Incident Rate compared to a 3 year

average rate

Result Name: Percent Reduction/Increase of County Injury Incident Rate compared to a 3 year

average rate

Result Explanation: FY Injury Incident Rate

Calculation Description: FY Injury Incident Rate divided by Three year average of county

injury incident rate

Result Denominator: Three Year Average of County Injury Incident Rate

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None
Associated County Goal:

OUTPUT: 3 year average of County injury incident rate

Output Name: 3 year average of County injury incident rate

Output Explanation: 3 year average of County injury incident rate

Output Source: NONE Frequency: Annually Aggregation Type: Avg **Lower Threshold:** None **Upper Threshold:** None

OUTPUT: FY Injury Incident Rate
Output Name: FY Injury Incident Rate

Output Explanation: FY Injury Incident Rate

Output Source: Safety Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Number of County Employees
Output Name: Number of County Employees

Output Explanation: Number of County Employees

Output Source: Riskmaster

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

OUTPUT: Number of County Employees not Injured Output Name: Number of County Employees not Injured

Output Explanation: Number of County Employees not Injured in the Fiscal year

Output Source: Riskmaster Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

OUTPUT: Three Year Average of County Injury Incident Rate

Output Name: Three Year Average of County Injury Incident Rate

Output Explanation: Three Year Average of County Injury Incident Rate

Output Source: Safety Frequency: Annually Aggregation Type: Sum Lower Threshold: None Upper Threshold: None

DEMAND: Number of County Employees

Demand Name: Number of County Employees

Demand Explanation: Number of County Employees

Demand Source: Human Resources

Frequency: Annually
Aggregation Type: Sum
Lower Threshold: None
Upper Threshold: None

Efficiency: Cost per County employee not injured

Efficiency Name: Cost per County employee not injured

Efficiency Explanation: Cost per County employee not injured

Frequency: Annually

Aggregation Type: Sum **Lower Threshold:** None **Upper Threshold:** None