

Maricopa County
Ryan White Part A Program
Admin Condition of Award – Agency Contacts

PROVIDER NAME:

GRANT YEAR:

The Maricopa County Ryan White Part A Program is streamlining the way they communicate with the providers. The Agency Contacts Condition of Award helps ensure that valued information gets to the appropriate party at your agency. If more contacts are needed for a specific liaison, please add the individual(s) to the table.

Definitions:

Administrative Liaison – a person able to address issues or answer questions related to contractual compliance, grievances, site visit notifications. This person acts as the main point of contact for the agency.

Fiscal Liaison – a person able to address issues or answer questions related to budgetary or billing items for their agency.

Quality Management/Improvement Liaison – a person able to address issues or answer questions related to, Clinical/Non-Clinical, chart issues, and Standards of Care. **This agency representative will participate in quarterly quality committee meetings.**

RSR Liaison - a person able to address and resolve issues related to complete and accurate CAREWare data input on behalf of the agency, including responsibility for final approval.

Additional Staff – any staff that would like to be include on official RWPA notifications such as monthly newsletters.

To comply with this COA, the provider must submit the following minimum information and documentation:

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Administrative Liaison				
	Full Name	Job Title	Email Address	Phone Number
Primary Contact				
Secondary Contact				
Fiscal Liaison				
	Full Name	Job Title	Email Address	Phone Number
Primary Contact				
Secondary Contact				
Quality Management Liaison				
	Full Name	Job Title	Email Address	Phone Number
Primary Contact				
Secondary Contact				
RSR Liaison				
	Full Name	Job Title	Email Address	Phone Number
Primary Contact				
Secondary Contact				
Additional Staff for RWPA Notices				
	Full Name	Job Title	Email Address	Phone Number
Additional Staff				
Additional Staff				
Additional Staff				
Additional Staff				